



SPR Real Estate Inc.

SPR Real Estate Inc. Balabag, Boracay Island, Malay, Aklan 5608, Philippines
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RENTAL TERMS AND CONDITION

1. Rentals for our Villas, Beach Houses and Apartments are quoted in Peso currency (PHP) per night. 12% government tax is not included. Payment in US Dollars shall be based on prevailing local bank buying rate.
2. During Christmas, New Year, Chinese New Year, Easter or summer holidays we require a one week or longer stay and a 3 night minimum stay during non holidays.
3. Cancellation of a booking at any time may result in forfeiture of deposit(s) EXCEPT in case of force majeure. Notice of cancellation must be in writing. A cancellation fee will be charged if other suppliers such as hotel, airline tickets or transfer charges are already paid for by SPR. The total cancellation fee depends on the regulations from each supplier.
4. **Check-in time is after 2:00 PM check-out time is before 12:00 Noon**
5. **Advance payment is required. Reservation is confirmed upon receipt of a 50% down payment. Balance or full payment to be settled three (3) days before checkout.** Payment by check is not acceptable.
6. Cash or Bank transfers are preferred. All bank charges covering the bank transfer shall be for the account of the remitter. The amount that should be received by SPR Real Estate Inc. should appear in the confirmation letter.
7. Airfare, land & boat transfer, baggage handling and food are for the guest's account. Linen and towels are included in all Villas. The linens and towels for all villas changed at the maximum every three (3) days. Laundry facilities will be charged on a per load basis at Php750.00 maximum 7Kg.
8. **The guest's confirmation letter must in all cases correspond to the number of persons registered.** Failure to do so will result in the cancellation of the respective booking and forfeiture of the advance payment.
9. The houses are equipped with safety deposit boxes. Hence, all valuables should be kept in the safe at all times.
10. Upon check in and receipt of the keys, the guest takes full responsibility of the houses, villas, apartments and beach houses with its corresponding inventory. Damages and losses shall be charged accordingly. Loss of key will cost PHP1, 000.00
11. The Management (SPR Real Estate Inc) is not responsible if guests cancel their reservation upon arrival or refuses to stay for any reason and must pay the total amount of their stay. We can assist finding other accommodation, but all cost are the guests' responsibility.
12. A PHP2, 500.00 administration fees will be charged for any change of booking after a confirmation has been issued. Acceptance of any change is subject to approval by Management.
13. **The person who organizes and signs the terms and conditions is responsible for the correct and appropriate behavior of the guests staying at the Villa/House (s).** Should any member of the party not behave in a responsible manner, management representatives may at their absolute discretion ask the offending guest (s) to vacate the Villa/House.
14. House, Villa and Apartment rented are exclusive only for the In- House guest (s). **Parties are not allowed in the houses, villas, apartments or beach houses.**
15. All guests must comply with waste segregation as per local legislation.
16. Rates are subject to change without prior notice.

DIVINA G. ORCAJADA
Reservation In Charge

Guest:

PLEASE: PRINT NAME & SIGN ABOVE
DATE: _____

Please signify conformity by signing on the space provided above and re-fax at 0063-362885797. We don't accept payment without the signed copy of terms and condition with a copy of your passport.